



**RAJIV GANDHI
INDIAN INSTITUTE OF MANAGEMENT SHILLONG**
Mayurbhanj Complex, Nongthymmai, Shillong – 793014, Meghalaya

No. RGIIM/Admn/118/4/2016/3798

25 January 2016

Advertisement for the post of Hostel Manager

SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITIES (HEARING HANDICAPPED)

Rajiv Gandhi Indian Institute of Management Shillong invites **ONLINE applications** in the prescribed format available in the website of the Institute for the following Post.

1	Name of the Post:	HOSTEL MANAGER
2	No. of post:	1 (one) post reserved for Persons with Disabilities (Hearing Handicapped)
3	Scale of Pay:	PB – 2 Rs. 9300 – 34800/- Grade Pay Rs. 4200/-
4	Qualification:	Graduate from a reputed and recognized Institute/ University.
5	Experience:	5 years' working experience in any Educational Institution as Hostel Manager or Similar Cadre with strong leadership skills and must have excellent verbal and non-verbal communication skills.
6	Desirable	P.G Degree in any discipline/PGDM/Hotel Management
7	Age limit	Below 40 years of age as on 31 January 2016.

IMPORTANT INSTRUCTIONS

1.	Only interested persons who fulfil the minimum eligibility criteria may apply on the prescribed form downloaded from the Institute website www.iimshillong.in The duly filled in PDF form may be mailed as an attachment to vacancy@iimshillong.in alongwith a Scanned copy of the Disabilities Certificate .
2.	Only Applications submitted ONLINE will be entertained.
3.	The post is reserved for PWD (HH) candidates only. The candidates applying PWD category are required to attach a scanned copy of the Disabilities Certificate issued by the Competent Authority in the format prescribed by the Government of India for this purpose.
4.	All applicants are required to fill the ONLINE Proforma completely and submit it online; incomplete applications will be summarily rejected.
5.	Only Candidates fulfilling the required criteria may apply.
6.	CANDIDATES who are already in service are also advised to apply ONLINE. However a print out of the application should be forwarded through PROPER CHANNEL to the CAO, RGIIM Shillong, Mayurbhanj Complex, Nongthymmai, Shillong – 793014, Meghalaya. The candidates already is service will be required to produce a No Objection Certificate (NOC) from their current employer, at the time of interview
7.	The candidates applying PWD category are required to submit the Disabilities Certificate issued by the Competent Authority in the format prescribed by the Government of India for this purpose.
8.	Last date of submission of Online forms is 17 February 2016.

Click Here to [APPLY ONLINE](#) (Scanned copy of Disability certificate to be attached along with the Online Application Form)

Sd/-
CAO (I/C), RGIIM Shillong